



IEEE Canada



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IEEE Newfoundland & Labrador Section
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Canadian Conference on Electrical and Computer Engineering (CCECE'09)
3-6 May 2009, Delta St. John's and the St. John's Convention Centre
St. John's, NL, Canada

CONTRACT FOR EXHIBIT SPACE

We hereby contract for exhibit space in CCECE'09 in St. John's, NL, 3-6 May 2009. We hereby agree to abide by show rules and regulations, and with the Basic Terms and Conditions printed on the reverse side of this form.

Company Name: _____ Contact Name: _____
Address: (please do not use P.O. Box #) _____
City: _____ State: _____ Province: _____ Postal Code: _____ Country: _____
Telephone: _____ Fax: _____
E-mail: _____ WebSite: _____

	Cost	Quantity	Total Cost
Booth	\$1000		

We wish to be located as close as possible to the following companies:

If possible, please do not locate our space adjacent to or directly across from the following companies:

Product/Services to be exhibited: _____

We are: _____ Manufactures _____ Manufactures Rep _____ Resellers _____ Industrial Distributors _____
_____ Publishers _____ Government Agency _____ Testing/Certification _____ Other _____

The full price of space-contracted must be received by 03/27/09 with your signed application in order to assign a booth.

All Payments must be made in Canadian Funds

Exhibitors are responsible for bank collection fees and /or discounts associated with their payment

Make all checks Payable to: CCECE'09

Method of Payment: Check _____ Amex _____ Visa _____ Discover _____ Diners Club _____ M/C _____

Acct: _____ Exp. Date: _____ Signature _____

AUTHORIZATION

I am authorized by my company to contract for exhibit space at the CCECE'09 as indicated above. I have carefully read and accept the information and conditions contained herein.

Print Name: _____ Date _____

Signature: _____ Title: _____

PLEASE RETURN COMPLETED FORM TO:

IEEE CCECE'09 Conference Secretariat

Faculty of Engineering

Memorial University

St. John's, NL A1B 3X5

Fax: (709) 737-4042

Email: contact@ccece09.org

Basic Terms and Conditions

1. Contract

This application, properly executed by Applicant (Exhibitor) shall, upon written acceptance and notification of booths assigned by CCECE'09, constitute a valid and binding contract.

2. Assignment of Space

Assignment of space to exhibitors and those making application will be made in the order of postmark, fax or email date.

CCECE'09 will continue to receive applications and assign exhibit space, as it remains available, until shortly before the show opening date. In all cases, total booth payment must be received prior to show opening. Conference Name and Year assignment of booths is final and shall constitute an acceptance of the Exhibitor's offer to occupy space. After assignment, space location may not be changed, transferred or canceled by the Exhibitor **except** upon written request and with the subsequent written approval CCECE'09 management. *CCECE'09 management reserves the right to reassign Exhibitor space or to modify floor plan for overall benefit of the show.*

3. Subletting Space

No exhibitor will assign, sublet, or apportion the whole or any part of the space allotted to him, nor exhibit therein, nor permit any other person or party to exhibit therein, any other goods, apparatus, etc. not manufactured or distributed by the Exhibitor in the regular course of his business except upon prior written consent of CCECE'09 Conference Committee.

4. Exhibit Space Rental Rates

Exhibit space rental includes materials and services described herein.

Example:

Show Price per booth: \$1000 Cdn. Currency. Includes: Exhibit space
With the rental of each booth space there will be allocated two (2)
"exhibits and plenary sessions only" passes.

5. Payment Requirements and Cancellation Charges

The full price of space-contracted must be received by 03/27/09 with your signed application in order to assign a booth.

All cancellations must be made in writing and will be based on the following schedule of refunds:

Space reductions are considered cancellations and may be subject to cancellation fees.

On or before 17 April 2009...50% of total booth cost will be refunded.
After 17 April 2009...No Refund will be permitted. No-show exhibitors will receive no refund.

It is understood that CCECE'09 reserves the right, at its option, to reassign a cancelled booth regardless of the cancellation rate assessed.

In the event that the premise in which the CCECE'09 Show is conducted shall become, in the sole discretion of CCECE'09, unfit for occupancy, or substantially interfered with by reason of any cause or causes not reasonably within the control CCECE'09, this agreement may be terminated by CCECE'09. For this purpose, the term "cause or causes" shall include, but not by way of limitation, fire, flood, epidemic, earthquake, explosion or accident, blockage, embargo, inclement weather, governmental restraints, restraints or orders of civil defense, or military authorities, act of public enemy, riot or civil disturbance, strike, lockout, boycott or other labor disturbance, inability to secure sufficient labor, technical, or other personnel, failure, impairment or lack of adequate transportation facilities, inability to obtain, or condemnation, requisition or commandeering of necessary supplies or equipment, local, state or federal law, ordinance, rule, order, decree or regulation, whether legislative, executive, or judicial, and whether constitutional, or act of God. Should

CCECE'09 terminate this agreement pursuant to the provision of this paragraph the Exhibitor waives any and all claims for damages and agrees that CCECE'09 may, after computing the total amount of CCECE'09 cost and expenses in connection with its preparation for and conducting of the CCECE'09 Show, (including a reasonable reserve for claims and other contingencies Space reductions are considered cancellations and may be subject to cancellation fees.

6. Exhibit Booth Manning and Dismantling Schedule

Exhibit space must be maintained in a neat and orderly manner throughout the Exhibition. Move-out **must** be completed by 6 pm, **6 May 2009**. Exhibitors are responsible for removal of all materials used in their display. Any exhibitor leaving materials after 6 May 2009 will be charged for the materials' removal.

7. Loss or Damage

Exhibitor agrees that CCECE'09 shall not be liable for any damage or liability of any kind or for any loss, damage or injury to persons or property during the term of this agreement, from any cause whatsoever by reason of use, occupation and enjoyment of exhibit space by Exhibitor or any person thereon with the consent of Exhibitor, and that Exhibitor will defend, indemnify and save harmless, CCECE'09 from all liability whatsoever, on account of any such damage, or injury, whether or not caused by negligence or breach of an obligation by Exhibitor or its employees or representatives.

Exhibitor will be liable for all damages or liability of any kind or for any loss, damage or injury to persons or any property during the show from any cause whatsoever by reason of use, occupation and enjoyment of exhibit space.

8. Demonstrations

No demonstrations or solicitations shall be permitted outside of the Exhibitor's assigned space, and no signs or placards may be displayed on persons or otherwise outside exhibit spaces.

9. Compliance

The Exhibitor assumes all responsibility for compliance with all pertinent ordinances, regulations and codes of duly authorized local, State and federal governing bodies concerning fire, safety and health, together with the rules and regulations of the operators and/or owners of the property wherein the Show is held.

10. Unions

It is further agreed that the Exhibitor will abide by and comply with rules and regulations concerning local unions having agreements with the Show Facility or with authorized contractors employed by CCECE'09.

11. Management

The Exhibitor further agrees that the conditions, rules and regulations of the CCECE'09 management are made a part of this contract and that said Exhibitor agrees to be bound by each and all of these rules and regulations, and that the management shall have the full power to interpret, amend and enforce all rules and regulations in the best interest of the Show.