

# SHOWTECH

POWER & LIGHTING

9797 JASPER AVENUE  
 EDMONTON, ALBERTA T5J 1N9  
 Tel: (780) 429-1162 Fax: (780) 424-4715 www.showtech.ca



## ELECTRICAL ORDER FORM

### IEEE ESTMP WORKSHOP

OCTOBER 24-25, 2005  
 SHOW # 61-14974

PLEASE PROVIDE THE SERVICES LISTED BELOW:

ADVANCE PRICE: **OCT-17-05**

COMPANY NAME: \_\_\_\_\_ BOOTH # \_\_\_\_\_

ADDRESS: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
 CITY & POSTAL CODE: \_\_\_\_\_

	QTY	Fax #:	ADVANCE PRICE	AFTER DEADLINE	TOTAL AMOUNT
<b>POWER – SUPPLIED TO BACKWALL OF BOOTH</b>					
800 watt, 120 volt duplex outlet, approx. 6 amps	(E800)		\$ 71.00	\$ 92.00	_____
1500 watt, 120 volt duplex outlet, approx. 12 amps	(E1500)		\$ 78.00	\$ 101.00	_____
1500 watt, 120 volt duplex outlet, Installed Under Carpet	(E1500U)		\$ 103.00	\$ 134.00	_____
1500 watt, 120 volt duplex outlet c/w 24 hour power	(E150024)		\$ 103.00	\$ 134.00	_____
15 amp, 120/208 volt connection	(CS208115)		\$ 156.00	\$ 203.00	_____
20 amp, 120/208 volt connection	(CS208120)		\$ 197.00	\$ 256.00	_____
30 amp, 120/208 volt connection	(CS208130)		\$ 281.00	\$ 365.00	_____
15 amp, 120/208 volt connection, three phase	(CS208315)		\$ 217.00	\$ 282.00	_____
20 amp, 120/208 volt connection, three phase	(CS208320)		\$ 303.00	\$ 394.00	_____
30 amp, 120/208 volt connection, three phase	(CS208330)		\$ 427.00	\$ 555.00	_____

**\*\*BUILDING VOLTAGE 120/208 – OTHER VOLTAGES AVAILABLE ON REQUEST\*\***

**SECTION B – LIGHTING RENTAL-INCLUDES POWER FOR LIGHTING**

1 – 8 foot stand c/w 2 – 120 watt floodlights	(L2150)	\$ 48.00	\$ 62.00	_____
1 – 8 foot stand c/w 3 – 120 watt floodlights	(L3150)	\$ 61.00	\$ 79.00	_____
500 watt quartz floodlight on 8' high stand	(L500)	\$ 81.00	\$ 105.00	_____
1000 watt quartz floodlight ceiling mounted	(L1000)	\$ 132.00	\$ 172.00	_____

**SECTION C – LIGHTING RENTAL FOR SYSTEM BOOTHS – INCLUDES POWER FOR LIGHTING**

1 armlight c/w 120 watt floodlight for Hardwall	(L150A)	\$ 48.00	\$ 62.00	_____
1 armlight c/w 200 watt floodlight for Hardwall	(L200A)	\$ 56.00	\$ 73.00	_____
1 meter Track Lighting c/w 2 – 120 watt floodlights	(LT2150)	\$ 80.00	\$ 104.00	_____
1 meter Track Lighting c/w 3 – 120 watt floodlights	(LT3150)	\$ 104.00	\$ 135.00	_____

**MANLIFT SERVICE – SIGN/BANNER HANGING /REMOVAL**

Please Contact **SHOWTECH** at (780) 429-1162 For Pricing

**TELEPHONE SERVICE** – Please contact **SHOWTECH** for availability:

**SPECIAL REQUIREMENTS:** \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

Sub-Total: \_\_\_\_\_  
 7% GST \_\_\_\_\_

\*\*Custom Booth Lighting Design available upon request. Please contact SHOWTECH at (780) 429-1162 or e-mail – www.showtech.ca

**TOTAL AMOUNT PAYABLE:** \_\_\_\_\_

PLEASE NOTE: ALL ORDERS RECEIVED AFTER THE DEADLINE DATE WILL BE PROCESSED AT THE AFTER DEADLINE PRICE.  
 PAYMENT IN ADVANCE MUST ACCOMPANY THIS ORDER (NO EXCEPTIONS PLEASE!)  
 MAKE CHEQUE PAYABLE TO: SHOWTECH

Name (Please Print) \_\_\_\_\_ Credit Card Expiration Date  
 Month \_\_\_\_\_ /Day \_\_\_\_\_ /Year \_\_\_\_\_

Cheque Enclosed  Visa  Master Card  American Express  Cash

CREDIT CARD NUMBER																				
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Authorized Customer	Signature <b>X</b> _____	Date: _____	<b>TOTAL</b> <input type="checkbox"/>	_____

## **SHOWTECH RULES & REGULATIONS**

### **GENERAL:**

The Centre's and/or its agents reserve the right to inspect any and all equipment and materials which a tenant may wish to have connected to the Centre's power sources and/or may wish to use while in the building.

Only an authorized SHOWTECH tradesperson is permitted to make a connection to any of the Centre's electrical or mechanical sources.

No electrical/mechanical equipment shall be restarted after failure until a SHOWTECH tradesperson has found and corrected the cause of the malfunction.

All material and equipment supplied by SHOWTECH shall remain the property of the Company. The exhibitor shall be held responsible for such materials as are associated with his/her booth, and shall compensate SHOWTECH in the event of loss or damage.

### **PAYMENT:**

Out of country payment may be made by money order, or credit card. Purchase orders are not considered payment. Orders that do not include payment will be regarded as incomplete and will not be processed. Due to the temporary nature of the installation all disputes / claims must be brought to the attention of SHOWTECH PRIOR to move-out.

### **DISCOUNTS:**

Advance price will apply to orders received with payment prior to the deadline date. Orders received after this date shall be priced as after Deadline Prices.

### **ON-SITE ORDERS:**

Orders placed during move-in of the show **MUST** be paid in full by valid credit card, or cash. Cheques will only be accepted if accompanied by a valid credit card number and signature.

### **RATES:**

Additional and/or special electrical/mechanical requirements are available on request and shall be supplied at an hourly rate charged for labour plus the cost of material used. Rates quoted by SHOWTECH include installation, service while in use, and removal.

### **CANCELLATIONS:**

- a) If services have already been provided at the time of cancellation, original charges will apply;
- b) No refund on services that require special services or advance planning i.e. special electrical circuits, transformers, special lighting and non-electrical items;
- c) If we receive a cancellation notice in writing **on or before** the deadline date, a full refund will be issued on listed items from our order form;
- d) If we receive a cancellation notice in writing **after** the deadline date, a 50% refund will be issued on listed items from our order form.

### **THIRD PARTY ORDER (Exhibitor appointed Contractor):**

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. In the event that the named third party does not pay amount owing by the move-in time, charges will revert to the exhibiting company.

### **ELECTRICAL:**

1. ALL OUTLETS ARE SUPPLIED TO BACK AREA OF BOOTH. If required elsewhere, extension cords will be available at SHOWTECH's service area for a nominal charge.
2. All electrical power is turned off after show closes and turned on prior to show opening. IF YOU REQUIRE POWER ON A 24-HOUR BASIS, PLEASE INDICATE ON ORDER FORM IN CORRECT SPACE PROVIDED.
3. Wall, column and permanent building receptacles are not part of your exhibit and are not to be used, regardless of their location in relation to your booth. Exhibitors utilizing these receptacles will be charged for their use. Borrowing power from an adjoining booth is not permitted.
4. All electrical connections, installation, motor connections or any electrical operating equipment must conform to all Canadian Standards Association requirements and the Canadian Electrical Code. The use of two wire ungrounded extension cords is prohibited.
5. Lighting rentals INCLUDE electrical power. Outlets must be ordered to service all other electrical requirements.
6. All electrical equipment should be properly tagged and wired with full information as to ampere, wattage, kilowatts, horsepower, volts, phase, cycle, etc. ready for connection.
7. SHOWTECH is not responsible for damages or expenses incurred due to power surges, spikes or loss of power.

### **ELECTRICAL SAFETY REGULATIONS:**

It is a requirement of the Electrical Safety Code that any electrical equipment which is being displayed, offered for sale or used in any show, convention, or similar exhibition **MUST BE APPROVED**. The authority for enforcing this regulation is vested in the Local Hydro Electrical Inspection Department.

### **MECHANICAL:**

1. All mechanical equipment shall have a nameplate attached thereto showing approval by the applicable Provincial Authority.
2. All installations and connections to be made to the Centre's sources of natural gas, compressed air, water and all connections to drains, must be made by an authorized SHOWTECH tradesperson.
3. Mechanical services are only turned on during Show Hours.
4. It is the responsibility of the exhibitor to ensure that all pollutants, hazardous wastes, contaminated water etc. is disposed of by a Government Licensed firm for the appropriate waste product.